

CPPS Change Notice 04-2006 DATE: 04/07/06

To: County Director of Social Services

Manual: Child Placement and Payment System

Effective: April 24, 2006

Date: April 7, 2006

Re: Revised Manual

This notice amends the "Child Placement and Payment System Manual" field 9 "Special Areas" and field 12 "School Code". As of April 24th, please remove page 8 and page 10 from your current version of the Child Placement and Payment System Manual and replace it with the attached pages.

The following changes are being made in the Services Information System (SIS) and as a result of how the Child Placement and Payment System and SIS interface, also affect DSS 5094 data entry. The following fields are being amended:

Field 9 – Special Areas

Code 10, "Willie M. Identification" will no longer be a valid code in the system.

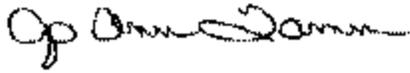
Field 12 – In School Code

This field is now being updated to capture the type of school setting in which the child is enrolled. The following new codes should be implemented:

Code	Definition
P	Yes – child is enrolled in a public school.
R	Yes – child is enrolled in a private school.
H	Yes – child is enrolled in home school.
N	No – child is not enrolled in school.

Please ensure that all staff members who have child welfare responsibility or data entry responsibility are provided copies of the change notice or access it via the DSS web site. Any questions may be addressed to the Child Welfare Data Management Team at (919) 733-3801.

Sincerely,



Jo Ann Lamm, Chief
Family Support and
Child Welfare Services Section



Hank Bowers, Chief
Performance Management,
Reporting and Evaluation Section

HB/JAL/klj

Attachments:

Child Placement and Payment System, pages [8](#) and [10](#)